

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on **Thursday, 16th November 2023**. Please arrive promptly.

Sarah Wills

Clerk to the Council

PUBLIC QUESTION TIME: Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

AGENDA

1. To accept apologies on behalf of absent members.
2. To record declarations of [pecuniary and non-pecuniary interest](#) by any member of the council in respect of the agenda items listed below. (*Members declaring interests should identify the agenda item and type of interest being declared*). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3. To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 19th October 2023.
4. ***Planning Matters***
 - 4.1 To receive notification of the outcome of Planning Application 23/02622/PLF | Construction of two storey extension to side incorporating existing garage and mezzanine withing extended roof, dormer to rear, single storey extension to rear | 32 Park Lane, Wilberfoss.

Any Planning Applications that are received between the Agenda being set and the meeting taking place will also be considered.
5. ***Ward Councillors' Reports for information:*** (*Items raised for discussion will appear on the Agenda for the next meeting*)
6. ***Urgent Decisions*** *To receive notification of any urgent decisions taken since the last meeting.*
7. ***Progress Reports and to address any issues outstanding from previous meetings***
 - 7.1 To receive any update from the Clerk of the use of the PA equipment.
 - 7.2 To receive an update on this year's Quarry Grant funding allocation.
 - 7.3 To discuss the provision of speed safety cameras, following receipt of statistics from Kirby Fleetham Parish Council.
 - 7.4 To consider producing Parking on Pavement flyers/postcards.
 - 7.5 To receive any update on the Brownie Garden maintenance and repairs.

8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups).**
 - 8.1 To discuss issues relating to the recent flooding of Wilberfoss.
 - 8.2 To consider a request for financial assistance from Wilberfoss in Bloom.
9. **Councillors' Reports and items for future Agendas** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
10. **Administration Matters**
 - 10.1 To continue discussions regarding the 2024-2025 Precept.
 - 10.2 To discuss the date and format of December's Parish Council meeting.
 - 10.3 To discuss representation of Wilberfoss Parish Council at Western Area Parish Liaison Meetings.

To consider the adoption of a Social Media Policy.
11. **Finance** *(In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)*
 - 11.1 The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).
 - 11.2 To receive notification of the Local Government Services Pay Agreement for 2023 and to consider an increase in the Clerk's salary.
 - 11.3 To receive notification of the Parish Council's insurance renewal.

Clerk/RFO